

**ACADEMIC AND EDUCATION SUB COMMITTEE OF THE BOARD OF
GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL
Monday, 14 November 2016**

Minutes of the meeting of the Academic and Education Sub Committee of the Board
of Governors of the City of London Freeman's School held at City of London
Freemen's School, Ashted Park, Surrey, KT21 1ET on Monday, 14 November 2016
at 11.30 am

Present

Members:

Deputy Roger Chadwick (Chairman)
Stuart Fraser (Deputy Chairman)
Andrew McMillan (Co-Opted Member)
Councillor Chris Townsend (Co-Opted Member)
Gillian Yarrow (Co-Opted Member)

Officers:

David Arnold	Town Clerk's Department
Roland Martin	Headmaster, City of London Freeman's School
Evelyn Guest	Deputy Head (Pastoral), City of London Freeman's School
Andrew McCleave	Deputy Head (Academic), City of London Freeman's School
Richard Dolan	Head of Upper School, City of London Freeman's School
Matt Robinson	Head of Junior School, City of London Freeman's School
Sue Williams	Bursar, City of London Freeman's School

1. **APOLOGIES**
Apologies for absence were received from Deputy Brian Harris.
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
There were none.
3. **MINUTES**
RESOLVED – That the public minutes of the meeting held on 20 May 2016 be approved, subject to addition of the Head of the Upper School to the list of Officers present.
4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
There were none.

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
The Chairman advised that the timing and location of the Sub-Committee meetings would be reviewed as the Finance, General Purposes and Estates Sub-Committee was inquorate for the second time in its last three meetings. Governors suggested that Members of this Sub-Committee could be included in the quorum of the Finance, General Purposes and Estates Sub-Committee to avoid future inquorate meetings.
6. **EXCLUSION OF THE PUBLIC**
RESOLVED - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
7. **NON-PUBLIC MINUTES**
RESOLVED – That the non-public minutes of the meeting held on 20 May 2016 be approved.
- Matters Arising**
The Town Clerk advised that training for all Co-Opted Members of City Corporation Committees was provided during September 2016 and that Governors would be advised of any further upcoming training dates.
8. **HEADMASTER'S REPORT**
The Sub-Committee received a report of the Headmaster that provided Governors with an updated regarding matters relating to the Sixth Form, staffing, safeguarding, School policies, and Departmental reports.
RESOLVED – That the Headmaster's report be noted.
9. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
There were none.
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was none.

The meeting ended at 12.50 pm

Chairman

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